

University Board Meeting

01 May 2020, 09:00 to 12:30
By MS Teams video conference

Agenda

1

Welcome, Apologies and Declarations of Interest (Chair)

To note

2

MINUTES OF PREVIOUS MEETINGS (Chair)

2.1

Minutes of the University Board Meeting, 28 February 2020

To approve



2.1 Previous Minutes 28 Feb 2020.pdf

(9 pages)

2.2

Matters Arising and Actions Register

To note



2.2 Actions Register 2019-20.pdf

(1 pages)

3

CONTEXT SETTING AND UPDATE REPORTS

3.1

VC's BU Update Report (VC)

To note



3.1a JV May 2020 Board update.pdf

(2 pages)



3.1b Cash flow - position update April 2020 for the
OfS 23rd April 20.pdf

(2 pages)



3.1c Weekly cash flow as at 20th April 20.pdf

(2 pages)

4

STRATEGIC MATTERS

4.1

Review of UK & EU Undergraduate Fees 2020/21 (DVC)

To approve



4.1a Fees 2021 Cover.pdf

(1 pages)



4.1b Fees 2021 Board.pdf

(3 pages)



4.1c Delegation 2021 Fees Cover Sheet.pdf

(1 pages)



4.1d Fees Delegations 2021.pdf

(4 pages)

5





OPERATIONAL MATTERS

5.1

SUBU Proposals to incorporate and amended Constitution (SUBU President/Chief

Executive)


To approve

-  5.1a SUBU Articles Cover Sheet V.final.pdf (7 pages)
-  5.1b APPENDIX A 200501 SUBU Articles as 200420 V Final.pdf (36 pages)
-  5.1c Appendix B Example SUBU operation.pdf (1 pages)
-  5.1d Appendix C Advice for ARG on SUBU Incorporation.pdf (3 pages)

5.1.1

Updated Legal Advice (Clerk to the Board)



To note

-  5.1.1 Updated Advice for the Board on SUBU Proposals to Incorporate.pdf (3 pages)

5.2

Review of Scheme of Delegation (Clerk to the Board)

To approve

-  5.2 Annual Review of the Scheme of Delegation.pdf (3 pages)
-  5.2 Appendix 1 Scheme of Delegation Revised 2020.pdf (13 pages)

5.3

External Audit Contract (IDoF/Mrs Lang)



To approve

-  5.3 External Audit Contract.pdf (3 pages)

5.4

Statement of Primary Responsibilities (Chair/Clerk to the Board)

To approve

-  5.4a Annual review of the Statement of Primary Responsibilities.pdf (3 pages)
-  5.4b Statement of Primary Responsibilities approved March 2020 DRAFT for ARG.pdf (2 pages)



6

COMMITTEE REPORTS

6.1

Honorary Awards Committee (4 March 2020) (Chair) including: Honorary Award Nominations 2020

To note the minutes and approve the Honorary Award Nominations

-  6.1 a Draft minutes 4th March 2020 for Chair approval.pdf (3 pages)
-  6.1 b Hon Awards Nominations.pdf (4 pages)

6.2

Remuneration Committee (27 February 2020) (Mr Furniss)


To note


 6.2 Minutes Remuneration Committee 27 Feb 2020.pdf (4 pages)

6.3

Nominations Committee (27 February 2020) (Chair)

To note


 6.3 a Minute Cover Sheet of Feb meeting for May Board.pdf (1 pages)

 6.3 b Minutes_Nominations Committee_270220 (1).pdf (3 pages)

6.3.1

Nominations Committee Terms of Reference

To approve

 6.3.1 NomCom Terms of Reference with track changes.pdf (3 pages)

6.4

Audit, Risk & Governance Committee (20 March 2020) (Mrs Lang)

To note


 6.4 ARG Minutes 20 March 2020.pdf (8 pages)

6.4.1

ARG Terms of Reference (Mrs Lang)

To approve

 6.4.1a ARG ToR Cover Sheet.pdf (2 pages)

 6.4.1b ARG Terms of Reference approved May 2019.pdf (4 pages)

6.4.2

Updated Risk Register (DVC)

To note

 6.4.2 Review of Risk Register vBoard.pdf (15 pages)

6.5

Finance & Resources Committee (3 April 2020) (Mr Furniss)

To note

 6.5 FRC Minutes 3 April 2020.pdf (7 pages)

6.5.1

Management Accounts February 2020 (IDoF)


To note

 6.5.1 Management Accounts Feb 2020 - FRC 3-4-20.pdf (14 pages)

6.5.2

Review of Financial Controls (IDoF)

To note

 6.5.2 a FRC Report on cash flow issues 3-4-20 v3 (5).pdf (4 pages)



6.5.2b Report on cash flow issues - proposed
addendum v4.pdf

(1 pages)



6.5.2c Historic month end bank balances (1).pdf

(1 pages)



6.5.2d PwC Cash Flow Audit Action Plan v6 (1).pdf

(3 pages)

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Any other business (Chair)

8

DATE OF NEXT MEETING: To be confirmed in the meeting